



CAMPBELLS BAY SCHOOL

MINUTES OF BOARD OF TRUSTEES MEETING HELD IN THE CBS CONFERENCE ROOM ON TUESDAY 22 JUNE 2021 AT 7.30PM

PRESENT:

Janice Brown
Kim Daji
Jen Hanton
Jennifer Orman
Rachael Taylor
Charlie Wang

IN ATTENDANCE:

Karen McNair (Minute Taker)
Christie Birkhead, Patricia Meder and Nathan Janes (APs)

APOLOGIES:

Herbert Sima

ADOPTION OF THE AGENDA:

MOVED J Orman, seconded by J Hanton, that the agenda be adopted. Carried.

CONFLICTS OF INTEREST:

No conflicts were noted.

MINUTES:

MOVED K Daji, seconded by C Wang, that the minutes of the previous meeting of 25 May 2021 are a true and correct record. Carried.

MATTERS ARISING:

Principal's Performance Agreement:

Bruce Warren is meeting Rachael and Jen next week to discuss the next step.

Hazard Register:

Rachael is still trying to get a quote from Oshbox to audit our hazard register.

Health curriculum:

Rachael is discussing this with Melinda (MBIS) at tomorrow's Kahui Ako meeting.

CORRESPONDENCE:

The following inwards correspondence was received and taken as read:

- NZSTA Membership Matters dated 26/5/21
- School Audit Arrangements 2021-2023 dated 2/6/21
- NZEI Employment Relations Education Leave dated 9/6/21

- NZSTA Membership Matters dated 10/6/21
- Kahui Ako new appointments national panel dated 11/6/21

The following outwards correspondence has been sent:

- 5YA Property amendment application form dated 1/6/21

MOVED J Hanton, seconded by J Brown, that the inward and outwards correspondence is received, accepted and noted. Carried.

SCHOODOCS POLICIES:

The following policies were reviewed and accepted.

- Protected Disclosure
- Reporting to Parents on Student Progress and Achievement
- Visitors

MOVED C Wang, seconded by J Orman, that the above Policies be accepted. Carried.

PB4L REPORT:

Patricia elaborated further on the report data analysis and it was pointed out how boys' behaviours were more easily detected compared to girls, which tend to develop over time. The year five cohort was discussed as a more challenging bubble that has been on the radar for some time. Nathan shared the plan of reviewing the point system (tangible gems or pom pom collecting rather than points on the class board) and reviewing expectations as part of class lessons. There is a lot of teacher support for any known "hot spots" and additional PD for teachers is being modelled as a response measure.

There is also a plan to hold parent evenings in the future with the use of a translator and have some input from someone from the Ministry to endorse the psychology of this programme backed by research.

PRINCIPAL'S REPORT:

The report was taken as read. The following points were discussed and noted:

1.1 Roll

We are losing a few more international students this term (students returning home overseas) and so the prediction is that we may only have less than ten students for 2022 if the current border restrictions remain the same.

2.2 Staffing

The new appointment of the across schools leader in the Kahui Ako was discussed and the stepping stone that this will provide Chris Mashlan, as well as give the school a 'voice around the table'.

3.0 New Build

It is hoped that final Council consent will be obtained very soon and that this project will commence with a site meeting in the July school holidays for the first stage of fencing to be erected. If this did not eventuate, it was agreed that the board would need to apply more pressure.

Rachael has asked the landscape designer for two designs: 1) within the Ministry assigned budget and 2) a recommended design. These will be presented to the board when received.

4.2 Hautu

The next section entitled “Employer Role” was discussed and goals identified. The final section “Representation” will be on the July agenda.

Health & Safety Report

The June H&S monthly report was discussed, including the proposed change in Ministry guidelines around lockdown drills.

MOVED R Taylor, seconded by J Hanton, that the Principal’s report is accepted. Carried.

OTHER BUSINESS:

There being no further business, the meeting closed at 8.45pm

The next scheduled meeting will on 27 July 2021.

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Chairperson

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Date